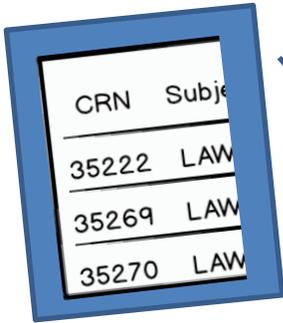# Register for Classes

▲ Have your **CRNs** Ready!

🔵 What is a CRN? A CRN is a **C**ourse **R**eference **N**umber.

▲ Copy down the numbers of the courses you wish to take along with any alternates, just in case the course you want is already full.   Using the CRN will make registering for classes much faster!

CRN	Subject	Code	Section	Course Title	Instructor	Units
35222	LAWN	4057	D1	Introduction to Law Sample	Smith, J	3
35269	LAWJ	4058	E1	Advocacy	Doe, J	3
35270	LAWA	4012	D4	Civil Litigation	Adams, A	5

LMU|LA
Authentication Page

Enter your Username and Password:
Username
jsmith2

Password
••••••••••••••

Log In

Password Reset Tool

Security Notice: Remember to close your browser window when you are done.

▲ Go to **prowl.lls.edu**

▲ Log in using your **username** (e.g. jsmith2) and **password.**

🟠 If you need assistance with your username or password, please contact helpdesk@lls.edu.

▲ Check your Registration Status!

▲ Click on **Student Services**, then click **Registration**

▲ Then click **Check Your Registration Status** and select your term.

🔵 Checking your Registration Status prior to registering for classes will show you what day and time you may register as well as any information on Holds or issues with your account.

🔵 If you see any Holds or issues with your account, resolve them first, so you can register for classes.

▲ Click on **Student Services**

　　▲ Then click **Registration**

　　　▲ Then click **Add/Drop Classes**

Select Term

💬 Please select a term from the list below.

　Degree seeking students should select only term codes with no additional descriptions (e.g. Spring 2004).

Select a Term: Law Fall 2015 ▼

Submit

　　　　▲ Then **select your term** from the drop-down menu.

　　　　　🟠 Make sure your term starts with **Law**

▲ **Note:** You *may* be asked to update demographic information and accept Registration terms of use. Click through each and **Continue/Accept** as appropriate.

▲ On the Add/Drop Classes Worksheet screen, enter the **CRNs** of the courses you wish to register for

ℹ️ Use this interface to add or drop classes for the selected term. If you have already registered for the term, those classes will appear in the Class Registered Successfully section. Additional classes may be added in the Add Class table. To add a class enter the Course Reference Number (CRN)....

❌ Registration in multiple sections of the same course is not permitted. The first registration occurence will be maintained. All other sections will be deleted.

⚠️ Registration via the Internet is subject to Course Cancellation if you fail to complete the Financial Clearance process as outlined in the University Catalog and Schedule of Classes Information....

CRNs

[　] [　] [　] [　] [　] [　]

Submit Changes　Class Search　Reset

▲ If you have successfully registered for a class, it will be listed under **Course Schedule** as ****Web Registered****

▲ To view your schedule and see your registered classes, click on ***Student Schedule by Day and Time*** at the bottom of the page.

View Holds | Change Course Options | Student Schedule by Day and Time | Student Detail Schedule | Buy Textbooks Online

Troubleshooting

🔻 Can't register for a class because of a Hold? Click ***View Holds*** at the bottom of the page to see why your account cannot register.

🔻 Using the **Class Search** button to add classes can be cumbersome. It is much better to find and use the CRNs. However, you can use the **Class Search** button to find courses if you do not have the correct CRNs or need to find alternative courses.