

LAW REVIEW RESEARCH REQUEST

STUDENT INFORMATION

STUDENT IDENTIFICATION NUMBER

7 _ _ _ _ _

Please Circle Your Status

1	2	3	4	5		Day / Eve
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Name: _____ Telephone: (___) _____

Please submit this form to your law review's Chief Note and Comment Editor, to the member of the full-time faculty who has agreed to supervise the paper, and to your law review's faculty advisor. After you receive the signed proposal from each, take it to the Office of the Registrar. The Office of the Registrar will then process the request so that you can enroll in the appropriate law review writing course. Please refer to the Law Review section of the Student Handbook for more detailed information.

I am on the Loyola Law Review Entertainment Law Review Int'l and Comparative Law Review

I am seeking to enroll in a 2-credit "Law Review Research" course in the Fall Spring of 20____.

Please attach a 100-word description of your proposed law review writing project.

ROUTING/SIGNATURE APPROVALS

ACTION	SIGNATURE	PRINTED NAME	DATE
STUDENT AUTHOR			
CHIEF NOTE & COMMENT EDITOR			
FACULTY SUPERVISOR FOR PROJECT			
LAW REVIEW FACULTY ADVISOR			
	APPROVED D		

OTR USE ONLY

Time Stamp/Date Received

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CREDIT FOR LAW REVIEW RESEARCH AND WRITING

- Students serving on one of Loyola's Law Reviews may choose to complete a substantial research and writing project to earn 2 units of graded credit. Completing a law review research and writing project for credit requires enrolling in a Law Review Research course; enrollment requires the approval of the law review's Chief Note and Comment Editor and faculty advisor, and a faculty supervisor for the project.
- The full-time faculty supervisor of a law review writing project must directly supervise any writing project eligible for credit, just as he or she would supervise a directed research paper. The law review's faculty advisor may supervise an individual writing project, but is not automatically the supervisor of each writing project for any given law review. An adjunct faculty member is unable to supervise a law review writing project without the express approval of the Associate Dean for Faculty.
- Ordinarily, a faculty member may not supervise more than four (4) directed research papers or law review writing projects in any academic year.
- Each law review will develop procedures for student review of and feedback on a substantial writing project. Those procedures for student feedback do not displace the obligation of the faculty supervisor to supervise and evaluate the writing project, as he or she would supervise a directed research paper. To be eligible for credit, the student must at minimum complete a draft, receive the professor's comments thereon, and submit a revised final product.
- A law review writing project submitted for credit must reflect substantial research in areas that do not duplicate the student's preexisting coursework.
- A law review writing project submitted for credit may be subject to length and style limitations developed by each law review, but shall not be less -- in the aggregate, if comprising multiple writings -- than 7,500 words of main body text, excluding footnotes, bibliography, and any appendices.
- Graded credit shall be awarded at the completion of the law review writing project.
- Students may add or drop, or withdraw from, a 2-credit Law Review Research course or courses as with any other course, and with the same consequences for missing all relevant deadlines.
- All law review writing projects submitted for credit must be submitted to the faculty supervisor by 6:00 PM on the final day of the exam period of the semester in which the project is to be graded. The version submitted to the faculty supervisor for grading may be different from the version the student submits to their law review for consideration for publication.
- A student normally may receive credit while at Loyola for only one (1) directed research paper in addition to one (1) law review writing project.
- A student may not repeat a law review writing course.