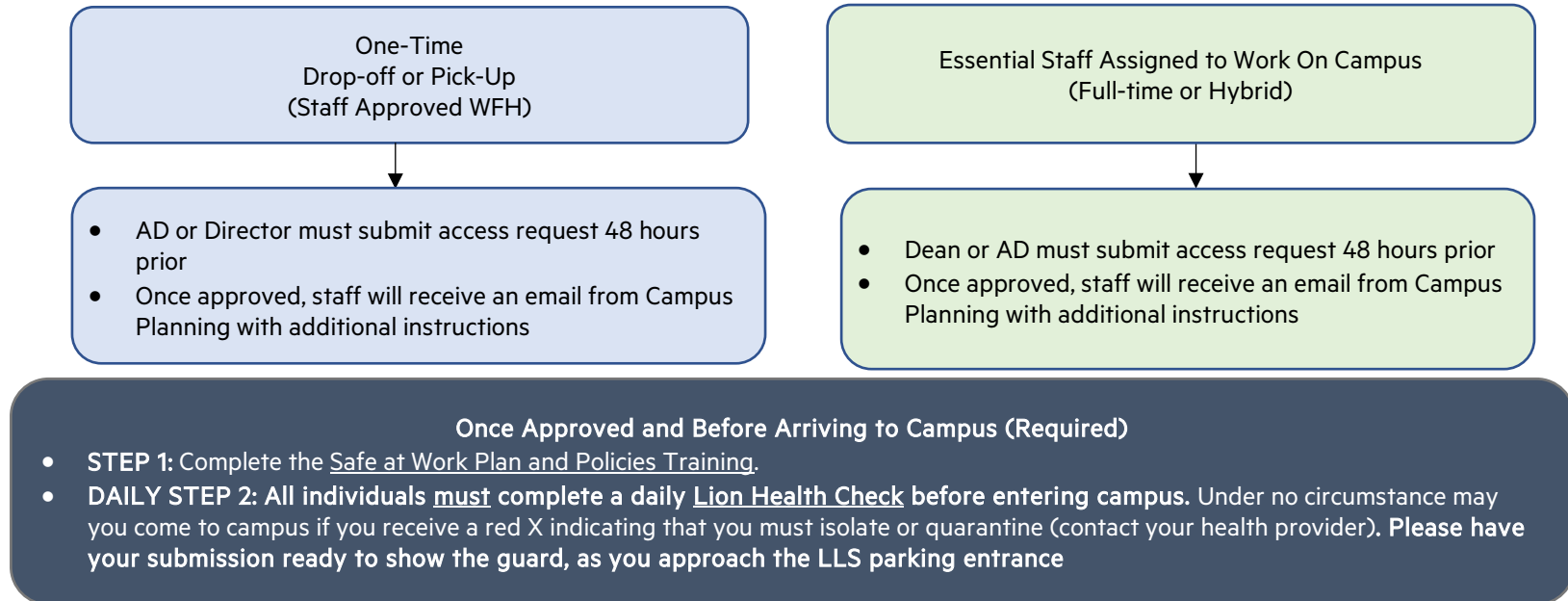


LLS Staff Campus Access

The LLS campus remains closed. The directions from L.A. County Public Health are to maintain the lowest density on campus as possible of essential workers.
Staff who are approved to work from home should continue to do so until further notice.



Please note:

- Individuals may not bring visitors or guests on to campus (including children and pets), this includes waiting in a car in the parking structure.
- The LLS Parking Garage entrance will be opened to those who must work on campus, Monday through Friday from 7 a.m. to 7 p.m. You may access campus during those days/times and only as approved in advance. The Dean's Office will be notified of time/space violations.
- Review [safety guidelines](#). Face coverings are required at all times while on campus; the sole exception is for individuals by themselves in a private office with the door closed, or while eating or drinking alone.
- LLS Campus Operations will provide custodial services to the common spaces you are approved to access (restrooms included). Private offices will not be cleaned; please place your trashcan outside of your office if it needs to be serviced. Cleaning wipes and hand sanitizer are available in common areas. If supplies are running low or there is a facilities-related emergency, please notify dept-campusoperations@lls.edu.
- If you have technology questions or concerns while you are on campus, please contact the ITS Service Desk at 310.338.7777 or helpdesk@lls.edu and ITS will escalate to the proper individual. As the majority of staff have been asked to work from home when possible, you may have taken home your assigned LMU/LLS technology (computers, monitors, peripherals, etc.). When the campus returns to normal operations, you will be required to return all university-owned technology to campus. Please visit the <http://its.lmu.edu/keepworking> page for support considerations.
- Parking enforcement under daily rates resumes Sept. 1, 2020. Monthly parking will not resume until campus is reopened.