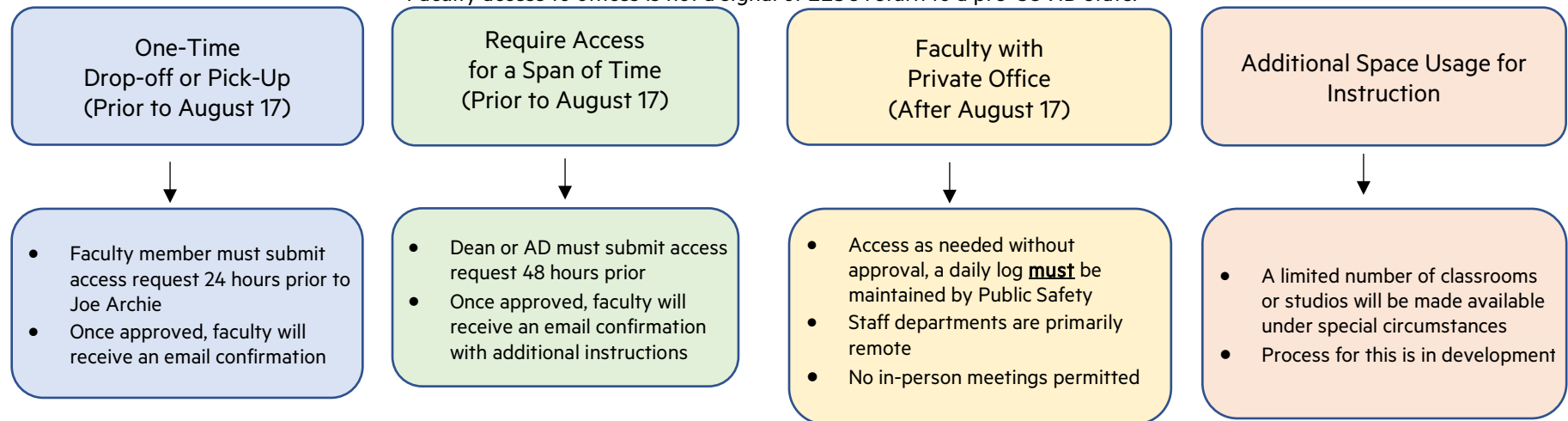


## LLS Faculty Campus Access

The LLS campus remains closed. The directions from County Health are to maintain the lowest density on-campus of essential workers.

Faculty access to offices is not a signal of LLS's return to a pre-COVID state.



### Once Approved and Before Arriving to Campus (Required)

- **STEP 1:** Complete the [Safe at Work Plan and Policies Training](#).
- **DAILY STEP 2:** All individuals **must** complete a daily [Lion Health Check](#) before entering campus. Under no circumstance may you come to campus if you receive a red X indicating that you must isolate or quarantine. **Please have your submission ready to show the guard, as you approach the LLS parking entrance.**

#### Please note:

- Individuals may not bring visitors or guests on to campus. This includes waiting in a car in the parking structure.
- The LLS security gate is open to those who must work on campus Monday through Friday from 7 a.m. to 7 p.m. You may access campus during those days/time and only as approved. The dean's office will be notified of time/space violations.
- Review [safety guidelines](#). Face coverings are required at all times while on campus; the sole exception is for individuals by themselves in a private office with the door closed, or while eating or drinking alone.
- LLS Campus Operations will provide custodial services to the common spaces you are approved to access (restrooms included). Private offices will not be cleaned; please place your trashcan outside of your office if it needs to be serviced. You will find cleaning wipes and hand sanitizer in common areas. If supplies are running low or there is a facilities-related emergency, please notify [dept-campusoperations@lls.edu](mailto:dept-campusoperations@lls.edu).
- If you have technology questions or concerns while you are on campus, please contact the ITS Service Desk at 310.338.7777 or [helpdesk@lls.edu](mailto:helpdesk@lls.edu) and ITS will escalate to the proper individual. As all faculty have been working from home, you may have taken home your assigned LMU/LLS technology (computers, monitors, peripherals, etc.). When the campus returns to normal operations, you will be required to return all university-owned technology to campus.
- Parking enforcement under daily rates resumes Sept. 1, 2020. Monthly parking will not resume until campus is reopened.