



**Loyola Law School**  
**Loyola Marymount University**  
Los Angeles

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Los Angeles, California 90015

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## LETTER OF INSTRUCTION FOR DONOR

Thank you for your interest in making a gift of stocks/securities to Loyola Law School. All gifts of stocks and securities are processed by Loyola Marymount University. To help ensure that your gift is properly directed to Loyola Law School, please provide the following gift details and provide the second sheet to your stock broker or bank:

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The information above is very important because gifts of stock transfer into Loyola Marymount University's holding account with no accompanying donor information.

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- Email to [advancement@lls.edu](mailto:advancement@lls.edu)
- Fax to (213) 384-1659
- Mail to Loyola Law School, c/o Advancement Office, 919 Albany Street, Los Angeles, CA 90015

For additional information or inquiries, please contact the Advancement Office at

213.736.8118 or at [advancement@lls.edu](mailto:advancement@lls.edu).



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## **LETTER OF INSTRUCTION FOR STOCK BROKERS & BANKS**

To make a gift of securities that are held by a stock broker or bank, please transfer the stock from the account directly into the Loyola Marymount University (LMU) account using information below:

**LMU account: #26-92321** at Northern Trust.

**DTC #: 2669** at Northern Trust.

**Agent Bank ID: 20290** at Northern Trust.

**LMU's Federal Tax Identification Number: 95-1643334**

Northern Trust Contact Information:

Financial Advisor: Alex Lischka

Account Relationship Associate

1.312.557.1526

[AL186@ntrs.com](mailto:AL186@ntrs.com)

Address: Northern Trust  
Gift Liquidating Account - LMU  
50 South LaSalle Street  
Chicago, IL 60603

Fax: 1.312.557.2704

For additional information or inquiries, please contact the Advancement Office at 213.736.8118 or at [advancement@lls.edu](mailto:advancement@lls.edu).